

# Instructions for filling out the LPCC application:

## Page 2: Educational Experience:

In the box list the semester grad hours from your program.

In the line under that list hours or semester hours received from other coursework used to get to the 60 semester hours (or additional 12 semester hours in clinical works).

### II. Core clinical coursework

**Numbers 1-3** on this page are **mandatory**. An appropriate course in Ab Psych could also work for #2, and an appropriate course in Appraisal and Diagnostic Eval could also work for #1, Ab Psych. This is an and/or where one grad course could cover both areas.

Area 3 will need to be filled in by appropriate CE, such as advanced clinical interviewing, or any CE taken that would instruct in clinical counseling, or counseling a specific population such as suicide intervention, trauma in children, etc.

The next page, **III. LPCC additional coursework**, will show the clinical CE taken or additional coursework in clinical study. **DO NOT LIST** courses from the original 48 Hr. masters, unless that course is specific to clinical study. If there is a clinical course in the original 48 Hrs. do not list the contact hours, as they are already in the 48 Hr. (or however many hours the Masters was) Masters. There doesn't have to be something in each category, but everything listed in any category must be clinical.

Any conferences with various breakouts must show the clinical breakouts, do not list "NDCA midwinter conference". List the specific clinical breakouts.

The Board is looking for additional education in clinical training or workshops or coursework. You must be able to show clinical instruction in any course you list for the additional 12 semester hours. If the title is not clear that the event was clinical, please write a brief description of the clinical content in that workshop.

**DO NOT** use any pages other than those provided, but you can make a copy of a page if more space is needed.

Add all CEH's, either at the end of the page, or at the end of each category. Three credit courses equate to 45 CEH's.

**DO NOT** write *see attached* or *see Transcript from earlier application*. This is a separate application and the board does not have the information from the original application with them at the time of review. If there is something you want to list, send the supporting documentation.

**DO NOT STAPLE** application and **DO NOT** use blue ink.